

STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS
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It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

MEETING NOTICE AND AGENDA

Date & Time: Wednesday, August 13, 2025, at 10:00 am PT

The meeting will be held via Zoom using the following:

Join Zoom Meeting

<https://zoom.us/j/96385514922?pwd=aEGNLvkuc3xkjK5EizxExjRq6DQlGj.1>

Meeting ID: 963 8551 4922

Passcode: 300793

United States	Dial by your location
	• +1 253 205 0468 US
	• +1 253 215 8782 US (Tacoma)
	• +1 346 248 7799 US (Houston)
	• +1 669 444 9171 US
	• +1 669 900 6833 US (San Jose)
	• +1 719 359 4580 US
	• +1 564 217 2000 US
	• +1 646 931 3860 US
	• +1 689 278 1000 US
	• +1 929 205 6099 US (New York)
	• +1 301 715 8592 US (Washington DC)
	• +1 305 224 1968 US
	• +1 309 205 3325 US
	• +1 312 626 6799 US (Chicago)
	• +1 360 209 5623 US

All times are approximate. The Board reserves the right to take items in a different order; items may be combined for consideration by the Public Body and items may be pulled or removed at any time to accomplish business in the most efficient manner.

In certain situations, the option exists to declare the meeting on that agenda item to be a

Closed (Executive) Session per NRS 241.030

- I. OPEN MEETING
- II. MISSION STATEMENT
- III. ROLL CALL
- IV. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

- V. SECRETARY'S REPORT: "for possible action"
Approve Minutes of May 7, 2025 Quarterly Board Meeting
- VI. EXECUTIVE DIRECTOR REPORT
 - a. Executive Summary
 - b. Website updates
- VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.
 - a. Health Services Executive Licenses Issued "for possible action"
 - b. Nursing Facility Administrator Licenses Issued "for possible action"
 - (1) Richard Vrban
 - (2) Braden Burrup
 - c. Residential Facility Administrator Licenses Issued "for possible action"
 - (1) Krista Solomon
 - (2) Ronald Gardner

- (3) Kathy Knudson
- (4) Mark Ryce, Jr.
- (5) Amy Roukie
- (6) Dexter Yder

- d. Inactive Requests “for possible action”
 - (1) Scott Cozza Jr. RFA

IX. OUTSTANDING BUSINESS:

- X. ACTION ITEMS: “for possible action”
- a. Approve contract for legal council
 - b. Introduction of new ADSD Board Member – Ms. Rique Robb
 - c. Election of new Board Secretary/Treasurer

XI. LEGAL COUNSEL REPORT

XII. BOARD MEMBER COMMENTS

XIII. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”

XV. ADJOURNMENT

****Pursuant to NRS 241.030(1), The Nevada State Board of Examiners for Long Term Care Administrators may conduct a closed meeting to consider the character, allegations of misconduct, professional competence, or physical and mental health of a person.**

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary please notify the Board of Examiners for Long Term Care Administrators by calling the Board Office at 702-486-5445, or by e-mail at: beltca@beltca.nv.gov.

Anyone desiring additional information regarding the meeting, including information on how to obtain supporting board meeting material is invited to call Mary Wilkinson, Executive Director, at (775) 384-1208.

Copies of BELTCA's Meeting Minutes are available at no charge at BELTCA's web site:
beltca.nv.gov

www.beltca.nv.gov

The Agenda was emailed to the following:

Brett Salmon, NVHCA
Shawn McGivney
Mark McBride, Veterans Affairs
Carrie Embree ADSD
Devone Johannessen, HCQC
DHHS general email
ADSD Regional Carson City

Paul Shubert, DPBH
Amir Bringard, DPBH
Marie Coe ADSD
Michelle Smothers, HCQC
Clair Walton, HCQC
Ms. Rique Robb
Mary Wilkinson